Travel Information for Students and Scholars

Documents Required to Reenter the U.S.

- Valid passport: your passport must be valid for at least 6 months at time of reentry.
- Valid F-1, J-1, H-1B, or O-1 visa: visa expiration must be after date of reentry.
- **Canadian citizens:** you do not need a U.S. entry visa, but should NOT use NEXUS or Global Entry.
- **Automatic Visa Revalidation**—if you are an F or J visa holder, you may reenter the U.S. from Canada, Mexico, and the Caribbean islands, except Cuba, with an expired visa if your visit abroad is less than 30 days (you must have an I-94 and valid passport, and I-20 or DS-2019).
- Valid I-20 or DS-2019 or I-797: your document expiration date must be after the date of reentry.
- Valid travel signature on your I-20 or DS-2019 from the HIO: the HIO signature must be less than 12 months old on the day of your reentry.
- SEVIS Fee Receipt: Please go to www.fmjfee.com to print your I-901 SEVIS fee receipt. If you have not paid the SEVIS fee, you must pay and print the receipt from the same website.
- Canadian citizens: you do not need a U.S. entry visa, but should **NOT** use NEXUS or Global Entry.
- **Automatic Visa Revalidation**—if you are an F or J visa holder, you may reenter the U.S. from Canada, Mexico, and the Caribbean islands, except Cuba, with an expired visa if your visit abroad is less than 30 days (you must have an I-94 and valid passport, and I-20 or DS-2019).
- Valid I-20 or DS-2019 or I-797: your document expiration date must be after the date of reentry.
- Valid travel signature on your I-20 or DS-2019 from the HIO: the HIO signature must be less than 12 months old on the day of your reentry.
- SEVIS Fee Receipt: Please go to www.fmjfee.com to print your I-901 SEVIS fee receipt. If you have not paid the SEVIS fee, you must pay and print the receipt from the same website.

Post-completion OPT: In addition to the above documents, if you are a student on post-completion OPT, you also need your EAD, a travel signature that is less than 6 months old on day of reentry, and an employment verification letter confirming your employment for the period of approved OPT.

Documents Required to Travel within the U.S.

- If you are traveling within the Boston/Cambridge area, keep digital copies of the original documents listed above. If you are traveling outside the Boston/Cambridge area but remaining within the U.S. (e.g. Portland, Maine) have digital copies on your phone and/or laptop and also bring the originals of the above documents.

Document Expiration Information

- Your Form I-20/DS-2019 /I-797 /OPT EAD (circle one) expires: ________________
- Your grace period is 30 days from the end date of the Form DS-2019 OR 60 days from the end date of the Form I-20. (circle one)
- Your F-1/J-1/H-1B/O-1/E-3 (circle one) visa stamp expires: ________________
Never accept any public benefits (e.g. Mass Health, food stamps, or subsidized housing).

You should check that the I-94 shows your proper visa status, and if you are J-1 or F-1, that you have been admitted until “D/S.” Under “D/S” (duration of status), you are permitted to be present in the U.S. as long as:

- You maintain your academic status at Harvard as a full-time student or as a researcher and;
- Your Form I-20 or DS-2019 is not expired.

If you are in F-1 or J-1 status, you should never have an expiration date on your I-94.

If you hold H-1B or O-1 visa status, you should check that your I-94 reflects the same date that appears on Form I-797, Notice of Approval.

Always apply for an extension BEFORE your Form I-20/DS-2019/I-797/passport expires.

If you are a student, you must always maintain full-time enrollment status. Check with your HIO advisor if your full-time status will change for any reason.

Always carry your passport and Form I-20/DS-2019/I-797 with you when traveling outside the U.S.

If you are traveling within the Boston/Cambridge area, keep digital copies of the original documents.

If you are traveling outside of the Boston/Cambridge area but remaining within the U.S., (e.g. Portland, Maine) have digital copies on your phone and/or laptop and also bring the originals.

Immigration officers are allowed to request to see these documents within a 100 mile perimeter around the U.S.

Always accept any public benefits (e.g. Mass Health, food stamps, or subsidized housing).

Maintain required health insurance coverage for yourself and any dependents.

Always report any changes of address to the HIO within 10 days of moving.

Always report any changes in your name or citizenship to the HIO.

Always update the HIO if you or your dependent(s) change immigration status or leave the U.S. permanently.

Consult with your HIO advisor prior to engaging in any activity that would earn you money or remuneration in the U.S. or before entering into a relationship with a non-Harvard entity to perform services, including paid or unpaid internships or externships.

Always read HIO emails, as they contain important information and updates.

Every time you reenter the U.S. you must retrieve and save your Form I-94 from www.cbp.gov/I94 (see sample to the right).

If you are in F-1 or J-1 status, you should never have an expiration date on your I-94.

If you hold H-1B or O-1 visa status, you should check that your I-94 reflects the same date that appears on Form I-797, Notice of Approval.

Please contact your HIO advisor immediately if your visa status and/or your “Admit Until Date” is not correct or if you are unable to locate your Form I-94.

Maintaining Legal Status and Avoiding Unlawful Presence

Unlawful presence can have serious, negative effects on your U.S. immigration status and future U.S. immigration options. You must review, understand, and strictly adhere to the terms and conditions relating to your visa status in the U.S. Please review the information below and contact your HIO Advisor if you have any questions.

Always read HIO emails, as they contain important information and updates.

Maintaining Legal Status and Avoiding Unlawful Presence

Form I-94 is the DHS record issued to international visitors admitted to the U.S.

Document Required after entry to the U.S.—I-94

Form I-94 is the DHS record issued to international visitors admitted to the U.S.

Never accept any public benefits (e.g. Mass Health, food stamps, or subsidized housing).

Maintain required health insurance coverage for yourself and any dependents.

Always apply for an extension BEFORE your Form I-20/DS-2019/I-797/passport expires.

If you are a student, you must always maintain full-time enrollment status. Check with your HIO advisor if your full-time status will change for any reason.

Never accept off-campus employment before checking with the HIO.

Students are limited to 20 hours of work per week of on-campus employment during the academic year and full-time during vacations. If you or your employer have questions about an employment opportunity, contact your HIO advisor BEFORE beginning work.

J-1 Student Interns are only permitted to participate in internship activities at their host department/site (must meet the minimum of 32 hours per week) as described on your DS-7002/DS-2019. No other employment is permitted.

Students on OPT and AT are only permitted to work in positions related to their studies and MUST report employer information to the HIO, or to their F-1 or J-1 program sponsor.

Students on STEM OPT must submit a new I-983 to the HIO before changing or adding an employer or changing terms of employment.

Consult with your HIO advisor prior to engaging in any activity that would earn you money or remuneration in the U.S. or before entering into a relationship with a non-Harvard entity to perform services, including paid or unpaid internships or externships.

Employment

Travel

Reportin Requirements

Always report any changes of address to the HIO within 10 days of moving.

Always report any changes in your name or citizenship to the HIO.

Always update the HIO if you or your dependent(s) change immigration status or leave the U.S. permanently.

Always carry your passport and Form I-20/DS-2019/I-797 with you when traveling outside the U.S.

If you are traveling within the Boston/Cambridge area, keep digital copies of the original documents.

If you are traveling outside of the Boston/Cambridge area but remaining within the U.S., (e.g. Portland, Maine) have digital copies on your phone and/or laptop and also bring the originals.

Immigration officers are allowed to request to see these documents within a 100 mile perimeter around the U.S.