

# Transfer In to Harvard F-1 & J-1 Students

**Students: return the completed form to your Admissions Office contact at the Harvard School to which you have been admitted.**

**INSTRUCTIONS:** Students admitted to a full-time program of study at Harvard, who are currently in the U.S. at another academic institution in F-1 or J-1 non-immigrant status, must complete Part 1 of this form. Please request the international student advisor at the school you currently attend or most recently attended to complete Part 2 and return this form to your Admissions Office contact at the Harvard school to which you have been admitted. You cannot be issued a visa document (I-20 or DS-2019) from Harvard until this form is completed and your SEVIS record release date is reached. The Admissions Office of the Harvard school to which you have been admitted will forward this form to the HIO along with your financial certification. Once you are issued a visa document from Harvard, you must report to the Harvard International Office within 15 days of the start date on your visa document to have your transfer processed.

## Part 1: To be completed by the transferring student (print or type)

Name: \_\_\_\_\_  
Surname Given Name

Date of birth: \_\_\_\_\_ Country of citizenship: \_\_\_\_\_  
Month / day / year

Are your F-2/J-2 dependents in the U.S. now?  No  Yes

Email address: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Harvard degree program to which you have been admitted: \_\_\_\_\_

Harvard Admissions Office contact name: \_\_\_\_\_ Harvard Admission Office fax #: \_\_\_\_\_

**PLEASE NOTE:** It is not possible for Harvard to issue you an I-20 or DS-2019 until the SEVIS release date as noted below in Part 2, as we are unable to access your SEVIS record until that date. If you plan to travel, please consult an advisor at the Harvard International Office.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Part 2: To be completed by the International Student Advisor (DSO, RO or ARO)

What is the student's current visa status?

F-1  J-1 Exchange Visitor SEVIS ID #: \_\_\_\_\_

If J-1, please complete the following section:

EV's start date / first entry to the U.S.: \_\_\_\_\_

EV's CIP code on DS-2019: \_\_\_\_\_

Name of your institution & EV program number (if applicable): \_\_\_\_\_

Student was last pursuing a full course of study during the Fall / Spring / Summer term (check one).

Date of graduation / termination of study: \_\_\_\_\_

Has this student been authorized for (F-1) Curricular and/or Optional Practical Training or (J-1) Academic Training?

No  Yes If yes, what are the dates and type of practical / academic training authorized?

To the best of your knowledge, is the student noted above in status according to DHS regulations and eligible for a transfer?

Yes  No If no, please provide an explanation:

Are there any dependents in the student's SEVIS record?  No  Yes, how many? \_\_\_\_\_

SEVIS transfer release date: \_\_\_\_\_

For F-1 transfers, [Harvard's School Code](#) is **BOS214F00162000**.

For J-1 transfers, call HIO at 617-495-2789, 9:00 am-3:00 pm ET, for Harvard's EV program number.

(Releasing the student's record in SEVIS indicates that the student is eligible to transfer from your school to another SEVIS school in the U.S.)

This form was completed by: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DSO/RO/ARO: Please return this form completed to the Harvard Admissions Office FAX number noted above in Part 1.

**Harvard International Office: 1350 Massachusetts Avenue, Smith Campus Center Room 864, Cambridge, MA 02138  
Tel: 617-495-2789 Web: [www.hio.harvard.edu](http://www.hio.harvard.edu)**